**MINI PROJECT REPORT GUIDELINES**

Project reports should be typed neatly only on one side of the paper with 1.5 or double line spacing on an A4 size paper (210 x 297 mm). The margins should be: Left – 1.25″, Right – 1″, Top and Bottom – 0.75″.

**Report shall contain:**

Front Page (Template Attached)

Certificate Page (Template Attached)

Plagiarism-check certificate from NHCE library.

**The organization of the report should be as follows:**

Abstract or Synopsis

Acknowledgments

Table of Contents

List of table & figures (optional)

Usually numbered in roman

**Abstract (synopsis), Table of contents, List of figures and List of Tables shall be as per the format attached.**

The chapter must be left justified (font size 16). Followed by the title of chapter centred (font size 18), section/subsection numbers along with their heading must be left justified with section number and its heading in font size 16 and subsection and its heading in font size 14.

**The body or the text of the report should have font size 12. Font Style to be followed: Calibri.**

The figures and tables must be numbered chapter wise for

e.g: Fig 2.1 Block diagram of a serial

Table 3.1 primitive flow table. Etc.

All figures and tables should appear either in the same page or the next page in which they are referred first.

Preferably, all figures and tables are to be placed either at the top or the bottom of a given page.

The last chapter should contain the summary of the work carried, contributions if any, their utility along with the scope for further work.

**References**: The references should be numbered serially in the order of their occurrence in the text and their numbers should be indicated within square brackets for e.g ( 3).

The section on references should list them in serial order in the following format.

a) For textbooks-A.V. Oppenheim and R.W. Schafer, Digital signal processing, Englewood, N.J., Prentice Hall, 3 Edition, 1975

b) For papers- Devid, Insulation design to combat pollution problem, Proc of IEEE, PAS, Vol 71, Aug 1981 , pp 1901-1907